SCHOOL EDUCATION ACTION PLAN (EAP)

- Oversight and management by School Education Director
- Administered by School/Faculty staff with QA administrative function
- Monitored and supported by Academic Quality and Partnerships Office
- Reviewed within School & Faculty and by Students throughout year
- Monitored through University Education Committee throughout the year

NOTES:

1. Schools are able to submit updates to its curricula via the University’s programme and unit approval process by early March of each cycle; however, some changes may be made as a result of the stage one review in time for the next academic year.

2. Periodic reviews (e.g. Periodic Programme Review, any PSRB accreditation and University School Review) will utilise EAPs when considering a school’s planned actions and priorities within education. Any recommendations or outcomes arising from these reviews will also feed back into the School Education Plan.

3. The Education Action Planning process will also contribute to the Faculty and University-level planning process (e.g. Annual Academic Review) as well as influencing University-level actions and priorities from year-to-year.

4. Schools may be subject to subsequent monitoring following the University review.

5. A snap-shot of School EAPs will be taken following the University-stage review. This will form one of the sources of evidence that contributes to an quality assurance statement made by the Board of Trustees with regard to the continuous improvement of the student academic experience and the reliability of degree standards in the previous academic year, which is annually submitted to HEFCE by 1st December.