

Department of Computer Science
Postgraduate Student Staff Liaison Committee

Apr 14 Summary of Actions

Present

Dafni Antotsiou	(DA)	(Adv Comp: Creative Technology)
Abhishek Mitra	(AM)	(Adv Comp: Internet Technologies)
Andreas Yiannakou	(AY)	(Computer Science Conversion)
Milad Abdullah	(MA)	(Adv Comp: Machine Learning, Data Mining and High Performance Computing)
Zoe Lawrence	(ZL)	Chair & SSLC Co-ordinator
Andrew Calway	(AC)	HoD
Emily Bednall	(EB)	Minutes

Apologies Alisdair Venn (AV) (Advanced Computing), Kamran Ghazi Azami (KGA) (Adv Microelectronic Systems Engineering), Amir Chohan (AC) Year 4 Maths & Computer Science, Syed Rahman (SR) IT rep

Action	Who	Outcome
Ongoing actions		
Linux labs software is out of date & browsers not installed. AC to instruct IT to sort out labs over holiday period	AC	pending feedback
AC proposed that the department could form an IT committee with IT student reps. Proposal in progress with good response so far. AC is awaiting confirmation of personnel changes in IT services and will pursue formation when all is settled	AC	pending feedback
Students would appreciate some sort of solution sheet / guidance to work sheets to be on-line. Reps to send examples of good and bad practise.	All reps	pending feedback
lockers	School Office	in progress – looking at possible locations, e.g. outside the side entrance to 1.11a. Because of space we can provide only about 30-40 and they will be allocated on first come first served basis. There are lockers in QB - see faculty office for keys and also lockers outside the workshops in QB available to use.
Complaint that some staff give demoralising feedback comments e.g. “it’s a shame”. Pass message on to Faculty to refrain from using such a tone. ZL to follow up with Head of School	ZL	emailed Rachel Nee to take to SMT
Department Matters to Report/Discuss		
no actions		
MSc		
Request for feedback on exams. ZL to look into possibility of markers providing short synopsis of general problems faced in exams and how students can improve their marks in resits / future papers	ZL	pending feedback
AM asked if units could be re-organised for next year as currently there is a very uneven balance of coursework between TB1 and TB2. AC will investigate resolving this but warned there may be constraints because the units involved	AC	pending feedback

are often taught as part of other programmes too.		
Request to swap EMATM0004 and EMATM0012 as presently the more advanced unit is taught in TB1. AC to check feasibility	AC	pending feedback
Request for extension for 2 nd May 'research review' deadline. AC to investigate with unit organiser	AC	pending feedback
AOB		
ZL to address the fact that CS SSLC meetings are too large / long	ZL	Schedule separate PGT and UG meetings but ensure that one UG and one PGT rep attends respective meeting to ensure communication and cross-over. This is trial measure and will be reviewed following Apr SSLCs