Job title: Sport & Physical Activity Activator

Context:
The role of an Activator is a vital component in helping us to support and deliver elements of sport and physical activity to the student population. The key driver in our strategic objectives is to support more students to be more active, more often. Successful candidates will be employed to help promote physical activity opportunities for students through various participation programme strands, supporting activity delivery and engaging with students to help increase involvement and inform programme development.

The role of an Activator Sport and Physical Activity Activator is a vital component in helping us to support and deliver elements of sport and physical activity to the student population. The key driver in our strategic objectives is to support more physical students to be more active, more often. Successful candidates will be employed to help promote physical activity opportunities for students through various opportunities for students through various participation programme strands, supporting activity delivery and engaging with students to help increase involvement and inform programme development.

There will be a number of specific activator roles supporting different strands within our division.

- B:Active Campus
- B:Active Residences
- Game Changers
- Healthy Minds

Main role and responsibilities:
Working across the division at Sport Exercise and Health, Residential Hospitality Services and Students Union, the team of student activators will help to develop and promote the opportunities on offer and increase participation within the programmes.

You will:

- Be an ambassador for physical activity, positively promoting it and the range of opportunities available to students across campus and residences
- Work with relevant staff to market the available opportunities through variety of platforms
- Support the recruitment and retention of participants
- Help develop, promote and run activities and events to ensure high levels of participation
- When required, assist coaches/instructors with the set-up and running of the sessions
- Feedback and identify new opportunities and ideas for increasing participation
- Collect project data including participant numbers and details through registering, as well as collecting feedback, comments and photographs from the students
- Liaise with Bristol SU staff and officers, Residential staff and JCRs to ensure activities reflect students' needs
- Attend training and supervision sessions as and when required
• Support workshop delivery to students, alongside attending own professional development opportunities

Be an ambassador for physical activity, positively promoting and the range of opportunities available to students across campus and residences

Work with relevant staff to market the available opportunities through variety of platforms

Support the recruitment and retention of participants

Help develop, promote and run activities and events to ensure high levels of participation

When required, assist coaches/ instructors with the set-up and running of the sessions

Feedback and identify new opportunities and ideas for increasing participation

Collect project data including participant numbers and details through registering, as well as collecting feedback, comments and photographs from students

Residential staff and JCRs to ensure activities reflect student’s needs

Attend training and supervision sessions as and when required

Support workshop delivery students, alongside attending own professional development opportunities

Be an ambassador for physical activity, positively promoting it and the range of opportunities

Support workshop delivery to students, alongside attending own professional development opportunities

Work with relevant staff the market the available opportunities available opportunities through variety of platforms support the recruitment and retention of retention of participants help develop, promote and run activities and events to ensure high levels of participation when required, assist coaches/ instructors with the set up to ensure activities reflect student’s needs and to attend training running of the sessions Feedback and identify new opportunities and ideas for increasing participation

Participation residential staff and JCRs to ensure activities reflect student's needs attend training professional development opportunities be an ambassador for physical activity, positively promoting it and the range of opportunities support workshop delivery to students, alongside attending own professional development

Support workshop delivery students, alongside attending own professional development opportunities and to be an ambassador for physical activity, positively promoting it and the range of opportunities founded in the support for students alongside attending own professional development opportunities and to be an ambassador for physical activity, positively promoting it and the range of opportunities funding the availability to make a contribution. For increasing participation and residential staffs and JCRs to ensure activities and to reflect student’s needs to attend training professional development opportunities support workshop delivery to students, alongside attending own professional development.
## Person Specification

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<thead>
<tr>
<th>Qualifications</th>
<th>Essential</th>
<th>Desirable</th>
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<tbody>
<tr>
<td>Current student at University of Bristol</td>
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<thead>
<tr>
<th>Experience</th>
<th>Essential</th>
<th>Desirable</th>
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<tr>
<td>Experience of organising and promoting events/activities</td>
<td>●</td>
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<tr>
<td>Experience of working in a physical activity, health or sporting environment; paid or unpaid</td>
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<td>●</td>
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<tr>
<td>Experience of sporting events</td>
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<tr>
<th>Skills and Abilities</th>
<th>Essential</th>
<th>Desirable</th>
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<tr>
<td>Excellent written and verbal communication skills</td>
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<td>Excellent administrative and organisational skills</td>
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<td>Excellent interpersonal skills and the ability to deal with a wide range of people - especially students</td>
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<td>Good working knowledge of social media and how to use it effectively and appropriately</td>
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<td>Self-motivated and able to work independently</td>
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<td>Able to meet deadlines</td>
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<tr>
<th>Values, Attitudes and Behaviors</th>
<th>Essential</th>
<th>Desirable</th>
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<tr>
<td>Interest in physical activity, sport and exercise and enthusiasm for increasing participation</td>
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<td>Commitment to equal opportunities</td>
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<td>●</td>
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<td>Enthusiastic and creative</td>
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Health and Safety Requirements

To comply with all Sport Exercise and Health guidelines on Health and Safety.

To take personal responsibility for Health and Safety of yourself and those around you.

To undertake Health & Safety training and attend meetings as required by Sport Exercise and Health.

Additional Requirements

Attend team briefings, departmental team meetings, development sessions and other such meetings to promote inter department communications, development of new ideas and success sharing.

To adhere to, and to comply with Sport Exercise and Health policies and procedures as detailed in the Staff Handbook.

Undertake such other tasks as may be necessary in order to achieve the strategic values of the department, as directed.

Promote the vision, mission and values of Sport Exercise and Health through your interactions with internal and external stakeholders throughout your daily working routine.

Contribute to relevant focus groups and committees as required.

Other Details

**Responsible to:** Physical Activity Development Officer / Sport Participation Co-ordinator / Sports Development Officer / Student Sport Development Officers

**Key relationships:** Residential staff, Students’ Union staff members, Sports staff members, students

**Hours of work:** Minimum commitment of 3 hours per week, maximum requirement of 7 hours per week during term time. Sessions may take place any time between 7 am and 10 pm Monday – Sunday. There will be some work available during vacation periods.

YOU MUST BE AVAILABLE FOR TRAINING ON 20th/21st September. If you are not available on these dates due to course commitments, please include this on your covering letter.

**Salary:** £7.99 per hour plus paid annual leave allowance
Closing date: Monday 6th August by 9am

Enquiries to: sport-active@bristol.ac.uk

Applications via email only: Send a CV with a covering letter expressing your interest in, and suitability for, the role to: sport-active@bristol.ac.uk