Mediasite Survival Guide for Students

With the start of TB1 upon us, and even more lecture theatres equipped to record this year, you may be wondering if you have all the information you need to help you get the most out of this lecture capture technology.

Here is your complete Mediasite Survival Kit to remind you of how it will work, point you to useful tips and advice and who to contact if things go wrong!

Before a lecture...

Things to think about before you head to your lecture:

1) **Is your lecture scheduled in an equipped room?** [Check this list](#) While all large lecture theatres have been equipped with Mediasite lecture capture, not all lectures will be recorded.

2) **Has your Unit Director agreed that the lecture will be recorded?** Even though a lecture is taking place in an equipped room, it may still not be recorded. Check with your Unit Director for clarification.

3) **The microphone is unlikely to pick up student voices.** But if you want to make sure you are not recorded, speak to your lecturer before the scheduled lecture.

During a lecture...

1) **Your lecturer should let you know if a recording is taking place,** but you will notice a red light on the lectern if recording is taking place.
2) **Take concise notes.** Mediasite recordings allow you to engage with the lecture rather than attempting to make verbatim notes, however taking some concise notes and revisiting them when the recording becomes available will aid your learning.

3) **Do not rely on Mediasite as a replacement to attending a live lecture.** Lecturers are able to pause and continue recordings as they see fit, so it is likely that questions or real life examples may be omitted from recordings. Like any technology, it is not guaranteed that Mediasite recordings will always work on the day therefore these recordings are simply a revision aide and are part of a range of learning tools offered by the University.

### After a lecture...

After recording has taken place in your lecture you can:

1) **Head to Blackboard to find your lectures** and add to your notes by replaying your lecture and including any details you may have missed. Recordings will appear automatically two days after the lecture, but lecturers may publish them sooner at their discretion.

2) **Use the recordings to revisit complex points that came up in the lecture.** This will help your understanding and allow you to embark on further reading.

3) **Use lecture recordings as a revision tool.** Lectures can be made available for your lifetime as a student at Bristol University allowing you to revisit them time and time again. *Please note lectures are not available to download due to UoB copyright policy.*

**Tip:** You will need to ensure you use the most up to date software & the correct browser if you are using a Mac to access your lecture recordings, please visit our [FAQ page](#) for full details and instructions.

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As with any technology failures can happen. It is important that you do not rely solely on recordings as your main or only means of learning.

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### Latest News

**Usage statistics released for Phase 1**

[Mediasite usage statistics](#) (broken down by faculty) for the Academic year 2015/16 are now available to view.

**Some lecture theatres are now trialling video cameras**

Some lecture theatres are now equipped with video cameras as part of a pilot to overcome issues faced capturing ‘chalk & talk’, this is especially useful if your lecturer chooses to record themselves, or uses chalk/white boards. Please [visit the website](#) for more information. We are also investigating other options for recording chalkboards, watch this space!
Seminars and other ‘interactive’ sessions will NOT be recorded. Furthermore, not all lectures are suitable for recording at this time, for example please check if you are attending a lecture which uses chalk boards, as we are still trialling methods to effectively capture these.

**Useful information**

A RED light (on the lectern) indicates a recording is taking place. A FLASHING light indicates a recording is paused. NO LIGHT means no recording is taking place.

You can expect recordings to be available within two working days, unless your lecturer has advised you otherwise.

**Got a Question?**

You can find answers to many of your questions on our FAQs page as well as troubleshooting tips and help guides. If you still can't find the answers to your queries email service-desk@bris.ac.uk