



AMENDMENTS TO THE UNIVERSITY CHARTER AND STATUTES

The Board of Trustees is asked to

- APPROVE, BY SPECIAL RESOLUTION,¹ the proposed amendments to the University Charter as set out in this report (the “Proposed Charter Amendments”) subject to any amendments required by the Privy Council; and to
- APPROVE, BY SPECIAL RESOLUTION,² the proposed amendments to the University’s Statutes as set out in this report (the “Proposed Statute Amendments”) subject to any amendments required by the Privy Council.

This report has been prepared by: Ms Katy Gullon, Head of Governance and Executive Support

Date of report: 1 March 2018.

Paper History:

At its meeting of 10 November 2017, the Board agreed in principle changes to the name, membership and powers of Convocation. The Proposed Charter Amendments and the Proposed Statute Amendments were submitted to Court, for the consent of Court, on 7 December 2017. After debate, Court consented to both the Proposed Charter Amendments and the Proposed Statute Amendments.

The Proposed Charter Amendments were presented to the Board at its January meeting, and the Board unanimously approved them. The Proposed Charter Amendments are therefore presented to the Board here for the second time, in accordance with the relevant provisions of the Charter.

As required by Statute 17 the University Secretary has provided a written report (attached at **Annex A**) outlining the background to, and rationale for, the proposed amendments.

Next steps:

Amendments to the Charter and Statutes only take effect upon approval by the Privy Council.

Privy Council approval to the Proposed Amendments will be formally sought in due course. The Privy Council has been consulted and confirmed in November 2017 that it had no objections or questions regarding the Proposed Amendments. However, guidance recently issued suggests that Boards should, when approving changes to their institutions’ constitutional documents, make provision for any further amendments that may be required by the Privy Council. This is reflected in the resolution proposed above.

¹ A special resolution, for the purposes of amendments to the University Charter, means “a Resolution passed at one meeting of the Board of Trustees and confirmed at a subsequent meeting held not less than one calendar month nor more than three calendar months after the former provided that the Resolution be passed at each meeting by a majority of not less than three-fourths of the members of the Trustees present and voting” (paragraph 9 of the University Charter).

² A special resolution, for the purposes of amendments to the University’s Statutes, means “a resolution considered as a separate agenda item following a written report from the Secretary and either (i) passed by a two-thirds majority of those present and voting or (ii) passed by a simple majority of those present and voting and ratified at the next ordinary meeting” (Statute 17).

In accordance with Statute 13, all amendments to the Charter and the Statutes will be reported to Court at its next annual meeting.

Other University documents (for example, policy and webpages) will also need to be amended in due course as 'Convocation' changes to 'the Alumni Association'. Once Privy Council consent is obtained, a briefing note will be circulated to staff to ensure consistent terminology is applied across the University. Due to the variety of publishing deadlines across the University, there may be a transitional period where the terms "Convocation" and "the Alumni Association" will continue to be used contemporaneously.

It will also be necessary to amend the University's Ordinances to remove the final references to 'Convocation' and replace them with 'the Alumni Association'. These amendments will be submitted to the Board for approval in due course, once the final views of the Privy Council in respect of the substantive changes to the Charter and Statutes are known.

As members of the Board may recall, there are a number of important (though subsidiary) matters of detail to be worked through in respect of the transition from Convocation to the Alumni Association, and particularly in respect of the current Convocation and Alumni Association Committee. It is anticipated that a proposal in respect of these matters will be submitted to the Board, for approval, in July.

PROPOSED CHARTER AMENDMENTS

The Proposed Charter Amendments are shown below for APPROVAL BY SPECIAL RESOLUTION.

Underlined text indicates an insertion; text which has been deleted is set out in the right margin.

Charter of Incorporation

(as amended)

PREAMBLE

EDWARD VII, BY THE GRACE OF GOD, of the United Kingdom of Great Britain and Ireland, and of the British Dominions beyond the Seas, King, Defender of the Faith.

TO ALL TO WHOM these presents shall come, GREETING:

WHEREAS Petitions have been presented to Us by University College Bristol in the said City and by others praying Us to erect a University within the said City for the promotion of Arts Sciences and Learning and of the objects for which the said College was established and to grant a Charter with such appropriate provisions therein in that behalf as shall seem to Us meet and fit.

And whereas the Society of Merchant Venturers of the City of Bristol also presented a Petition to the same end. And whereas We have taken the said Petitions into Our Royal consideration and are minded to accede thereto.

Now therefore Know Ye that We by Virtue of Our Royal Prerogative in that behalf and all other powers enabling Us so to do of Our special grace certain knowledge and mere motion by these Presents do for Us Our Heirs and Successors grant will direct and ordain as follows:

1. University of Bristol

There shall be from henceforth for ever in Our said City of Bristol a University by the name and style of "The University of Bristol" by which name the Chancellor and other Members of the University for the time being are hereby constituted one body politic and corporate with perpetual succession and a Common Seal and with full power by and in such name to sue and be sued and without any further licence to take by gift or otherwise purchase and hold grant demise or otherwise dispose of real or personal estate and with other powers by this Our Charter prescribed.

2. Visitor

We Our Heirs and Successors Kings and Queens of the Kingdom aforesaid shall be and remain the Visitor and Visitors of the University of Bristol through the President of Our Board of Trustees for the time being and in exercise of the Visitorial Authority We and Our Heirs and Successors shall have the right from time to time and in such manner as We or They shall think fit to direct an inspection of the University its buildings laboratories libraries and general equipment and also of

the teaching examinations research and other work done by the University.

3. Powers

The University shall have the powers following:

- (1) To grant and confer Degrees and other academic distinctions, including Degrees and other academic distinctions awarded jointly with other institutions, to and on persons who shall have pursued an approved course of study in or under the auspices of the University and shall have passed the examinations in or approved by the University under conditions laid down in its Statutes or Ordinances provided that degrees representing proficiency in technical subjects shall not be conferred without proper security for testing the scientific or general knowledge underlying technical attainments.
- (2) To admit Graduates of other Universities to Degrees of equal or similar rank in the University.
- (3) To confer Degrees of the University on any persons who hold office in the University as Professors Readers Lecturers or otherwise or who shall have carried on independent research therein.
- (4) To grant Diplomas Certificates or other distinctions to persons who have pursued a course of study approved by the University under conditions laid down by the University.
- (5) To confer Honorary Degrees or other distinctions on approved persons PROVIDED THAT all Degrees and other distinctions shall be conferred and held subject to any provisions which are or may be made in reference thereto by the Statutes Ordinances or Regulations of the University.
- (6) On good cause shown to deprive persons of any Degrees Diplomas Certificates or Distinctions granted to or conferred upon them.
- (7) To provide for instruction in such branches of learning as the University may think fit and also to make provision for research and for the advancement and dissemination of knowledge.
- (8) To examine and inspect schools and other educational institutions and grant Certificates of proficiency and to provide such lectures and instruction for persons not members of the University as the University may determine.
- (9) To accept the examinations and periods of study passed by Students of the University at other Universities or places of learning as equivalent to such examinations and periods of study in the University as the University may determine and to withdraw such acceptance at any time.
- (10) To affiliate other institutions or to admit the members thereof to any of its privileges and to accept attendance at courses of study in such institutions in place of such part of the attendance at courses of study in the University and upon such terms and conditions and subject to such regulations as may from time to time be determined by the University or to recognise any members of the teaching staff of any College or institution whether affiliated to the University or not as teachers of the University.

- (11) To co-operate by means of Joint Boards or otherwise with other Universities and Authorities for the regulation and conduct of Matriculation and other Examinations for the examination and inspection of schools and other academic institutions and for the extension of University teaching and influence in academic matters and for such other purposes as the University may from time to time determine.
- (12) To enter into any agreement with any other institution for the incorporation of that institution in the University and for taking over its property and liabilities and for any other purpose not repugnant to this Our Charter.
- (13) If necessary to promote a Bill or Bills in Parliament to confirm or carry out any such agreement as above referred to.
- (14) To institute Professorships Readerships Lectureships Teacherships and any other offices required by the University and to appoint to such offices.
- (15) To institute and award Fellowships Scholarships Exhibitions Bursaries and Prizes.
- (16) To provide Halls for the residence of Students.
- (17) To make provision for Research and to furnish Scientific Advice for public purposes and for these objects to enter into such arrangements with other institutions or with public bodies as may be thought desirable.
- (18) To do all such other acts and things whether incidental to the powers aforesaid or not as may be requisite in order to further the objects of the University as a Teaching and Examining Body and to cultivate and promote Arts Science and Learning.

4. Authorities

The Authorities of the University shall be the Chancellor Pro-Chancellors Vice-Chancellor Pro-Vice-Chancellors the Court the Board of Trustees the Senate and the [Convocation-Alumni Association](#).

5. Chancellor

The Chancellor of the University shall be the President of the Court and [Convocation-the Alumni Association](#) and shall hold office for such period as shall be determined by Statute. The Chancellor shall be elected by the Court of the University on the nomination of the Board of Trustees.

6. Pro-Chancellors

There shall be a Pro-Chancellor or Pro-Chancellors of the University who or any one of whom may subject to the Statutes of the University in the absence of the Chancellor or pending a vacancy in the office of Chancellor exercise the functions of the Chancellor except the conferring of Degrees or the appointment of members of the Court and may preside at meetings of the Court.

7. Vice-Chancellor

There shall be a Vice-Chancellor of the University who shall be the principal Academic Officer of the University and ex officio Chairman of the Senate and who shall in the absence of the Chancellor confer degrees.

8. Pro-Vice-Chancellor

There shall be a Pro-Vice-Chancellor or Pro-Vice-Chancellors of the University who or any one of whom may subject to the Statutes of the University act for the Vice-Chancellor pending a vacancy in that office or during the absence or inability of the Vice-Chancellor or at the request of the Vice-Chancellor and may when so acting confer Degrees.

9. Treasurer and Other Officers

There shall be a Treasurer and other proper officers of the University.

10. The Board of Trustees

With effect from 1 January 2016, the name of the Governing Body of the University was changed from "Council" to "the Board of Trustees". After this date, all references in the Charter, Statutes, Ordinances and otherwise to "Council" shall be changed to, and shall be construed as, references to "the Board of Trustees".

Powers of the Board of Trustees

There shall be a Board of Trustees which shall be the Governing Body of the University and have power to direct the use of the University Seal and subject to the Statutes of the University shall have the government and control of the finances of the University and of the affairs and property of the University. The Board of Trustees shall submit a report to each annual meeting of the Court, including a report of changes to the Charter, Statutes and Ordinances.

The Trustees

Statutes of the University shall regulate the election and continuance in office of the Trustees the filling of vacancies among the Trustees and all other matters relative to the Board of Trustees which it may be thought are proper to be so regulated.

Statutes

The Board of Trustees may make Statutes and amend add to or repeal the Statutes for the time being but no such Statute and no such amendment addition or repeal shall be valid or operative until allowed by the Privy Council.

Ordinances

Ordinances may be made by the Board of Trustees for the regulation of all matters not required by this Our Charter to be dealt with by Statute.

11. The Court

Constitution of the Court

There shall be a Court which shall advise the Board of Trustees on any matter relating to the University. The Board of Trustees shall be required to report to the Court and to take into consideration any views expressed by the Court. The constitution of the Court shall be defined by Statute.

Except as herein provided and subject to the Statutes of the University the Court may determine all matters relating to the appointment and election of Members of the Court and their respective periods or terms of office and all other matters relating to the constitution of the Court.

Statutes of the University shall regulate the election and continuation in office of the Members of the Court the filling of vacancies among the Members and all other matters relative to the Court which it may be thought are proper to be so regulated.

Provided that Statutes for which this section provides shall be made or amended by the Board of Trustees only with the consent of the Court, except that, if the Court at two consecutive annual meetings withholds its consent to an identical proposal by the Board of Trustees to make or amend such a Statute, the Board of Trustees may at its next meeting make or amend the Statute accordingly notwithstanding that the Court shall have withheld its consent.

12. The Senate

Powers of Senate

There shall be a Senate which shall subject to the Statutes and Ordinances of the University and the control and approval of the Board of Trustees have the regulation and control of the Curriculum and Education afforded by the University and such other powers as may be conferred upon it by Statute or Ordinance.

Statutes of the University shall define the powers of the Senate.

13. The Faculties

Faculties

There shall be such Faculties as may from time to time be constituted by the University.

Board and Deans of Faculty

There shall be a Board and a Dean of each Faculty with such powers respectively as may be prescribed by Statute or Ordinance.

14. Convocation~~The Alumni Association (formerly known as Convocation)~~

Constitution of Convocation~~the Alumni Association~~

There shall be an Alumni Association~~Convocation~~ of the University which shall consist of the Chancellor ~~the Pro-Chancellors~~the Honorary Fellows, the Graduates and Honorary Graduates of the University, together with all former students of the University who hold an academic award of the University that required at least nine months full-time study or an equivalent period of part-time study~~the Vice-Chancellor the Pro-Vice-Chancellors the Members of the Senate such other Members of the staff and such other officers of the University as may be determined by Statute or Ordinance, the Graduates of the University and such other former students of the University as may be determined by Statute or Ordinance~~and Associate Members as may be determined from time to time.

The Chancellor if present shall preside at its meetings.

Ordinances may prescribe the conditions of registration and fix a fee if it shall be considered necessary.

Provided that Statutes concerning the Convocation for which this section or section 15 below provides shall be made or amended by the Board of Trustees only with the consent of the Court, except that, if the Court at two consecutive annual meetings withholds its consent to an identical proposal by the Board of Trustees to make or amend such a Statute, the Board of Trustees may at its next meeting make or amend the Statute accordingly notwithstanding that the Court shall have withheld its consent. With effect from 1 January 2018, the name "Convocation" was changed to "the Alumni Association" After this date, all references in the Charter, Statutes, Ordinances and otherwise to "Convocation" shall be changed to, and shall be construed as, references to "the Alumni Association".

15. Union of Students

Union

A Union of Students of the University may be constituted by Statute or Ordinance.

Representation of ~~convocation~~the Alumni Association and union

Regulation thereof

The ~~Convocation~~Alumni Association and the Union of Students shall have such and so many representatives on the Court and on such conditions as may be provided by the Statutes of the University. Ordinances of the University may subject to the provisions of this Charter and of the Statutes prescribe and regulate the constitution functions privileges and all other matters relating to the ~~Convocation~~Alumni Association and to the Union of Students.

16. Statutes

Initiative in making statutes

The Board of Trustees shall have power to make Statutes.

Powers of statutes

All Statutes which are not repugnant to the provisions of this Charter or the Laws of the Realm shall be operative and have effect when allowed by the Privy Council and not before. Such allowance shall be conclusive evidence of the Statutes so allowed being authorised by the provisions of this Charter.

The Statutes of the University may direct that any of the matters by these Presents authorised or directed to be prescribed governed or regulated by Statutes of the University shall be prescribed governed or regulated by Ordinances of the University.

17. Ordinances

Initiative in making ordinances

Academic ordinances

Ordinances shall be made by the Board of Trustees of the University. Provided that in matters referring to Courses of Study Degrees, Diplomas, Certificates, other academic awards or distinctions affiliation of Colleges and recognition of teachers Ordinances shall be made by the Board of Trustees only with the consent of the Senate.

Amendment etc., of ordinances

Ordinances may add to amend alter or repeal Ordinances from time to time in force.

18. Examiners and Examinations

External examiners

All Examinations held by the University shall be conducted in such manner as the Statutes and Ordinances shall prescribe provided that at least one external and independent Examiner shall be appointed for each subject or group of subjects forming part of the course of studies required for University Degrees but this proviso shall not apply to Examinations for admission or entrance to the University.

19. General Provisions

Regulation of proceedings

The Board of Trustees the Senate and the Faculties respectively may from time to time make regulations for governing subject to these Presents and the Statutes and Ordinances of the University the proceedings of those bodies respectively. The power to make regulations shall include the power to add to amend alter or repeal any theretofore made.

20. Eligibility

All posts and offices in the University, membership of any of its constituent bodies and all courses of study and academic awards in the University shall be open to any person, irrespective of gender, race, religion, belief, sexual orientation, disability or age, subject to

such conditions and regulations as may properly be prescribed or provided for by the University.

21. Bar to Dividends

The University shall not make any dividend gift division or bonus in money unto or between any of its members except by the way of prize reward or special grant.

22. Power to hold Real Property

In addition to the buildings lands and premises of the University used and occupied for the immediate purposes thereof the University shall have power to hold lands tenements and hereditaments.

23. “Special Resolutions”

The Board of Trustees may at any time alter amend or add to these Presents and their Provisions by a Special Resolution in that behalf and such alteration amendment or addition shall when allowed by Us Our Heirs or Successors by and with the advice of Our Privy Council become effectual so that these Presents shall thenceforward continue and operate as though they had been originally granted and made as so altered amended or added to as aforesaid. This Article of these Presents shall apply to this Charter as altered amended or added to in manner aforesaid. A “Special Resolution” means a Resolution passed at one meeting of the Board of Trustees and confirmed at a subsequent meeting held not less than one calendar month nor more than three calendar months after the former provided that the Resolution be passed at each meeting by a majority of not less than three-fourths of the Trustees present and voting.

24. Definitions

In this Our Charter the “Statutes” mean the Statutes set forth in the Schedule hereto or any Statutes altering adding to or repealing the same or any of them which may hereafter be made and may be allowed by the Privy Council.

“Ordinances” means Acts of the Board of Trustees made as provided for in this our Charter.

25. Construction

Our Royal Will and Pleasure is that these Presents shall ever be construed benevolently and in every case most favourably to the University of Bristol and the promotion of the objects of this Our Charter.

PROPOSED STATUTE AMENDMENTS

Statute 2

Members of the University

The following are Members of the University:

The Chancellor and Pro-Chancellors
The Treasurer
The University staff
The University students
The Trustees
The Members of Court
The Members of ~~Convocation~~ the Alumni Association
The Honorary Fellows
The Emeritus and Honorary Professors
The Emeritus Deans

Statute 3

The Chancellor

Role

1. The Chancellor shall be the President of Court and ~~Convocation~~ the Alumni Association and shall have the power to confer degrees.

Election

2. The Chancellor shall be elected by Court on the nomination of the Board of Trustees and shall hold office for a maximum period of ten years, unless Court by special resolution determines otherwise. A special resolution for this purpose is a resolution considered as a separate agenda item at a properly constituted meeting of Court and passed by a majority of those present and voting.

Resignation

3. The Chancellor may resign at any time by a letter sent to Court through the Secretary.

Statute 11

Membership of Court

Members

The members of Court shall be as follows:

Category I – University

The Chancellor, the Pro-Chancellors, the Vice-Chancellor, the Pro-Vice-Chancellors, the Treasurer, the Chair of the Board of Trustees and the Chair of ~~Convocation~~ the Alumni Association

The Honorary Fellows

The Trustees

The members of Senate

The Emeritus Professors
The Emeritus Deans
The Registrar, the Secretary, the Librarian and up to ten holders of such other offices as the Vice-Chancellor shall from time to time specify

For renewable three year terms: Fifteen elected members of the support staff, the method of election to be determined by Ordinance

For renewable four year terms: One hundred graduates of the University elected by ~~Convocation~~ [the Alumni Association](#)

Category II – Benefactors

a) As members for life:

Individual donors to University funds nominated by the Board of Trustees

b) As members for five years:

The representatives of each of such corporate donors to University funds as the Board of Trustees may nominate

Category III – City of Bristol

a) The Master of the Society of Merchant Venturers of the City of Bristol and ten persons appointed by the Society for an initial term of up to three years with renewable three-year terms thereafter

b) The Chief Executive of the Bristol Chamber of Commerce and Initiative and ten persons appointed by the Bristol Chamber of Commerce and Initiative for an initial term of up to three years with renewable three-year terms thereafter

c) The President of the Bristol Trades Union Council and ten persons appointed by the Bristol Trades Union Council for an initial term of up to three years with renewable three-year terms thereafter

d) One person appointed by the Bristol Area Members Committee of the Co-operative Group for an initial term of up to three years with renewable three-year terms thereafter

e) Eight representatives of the voluntary sector in Bristol nominated by such body or bodies as from time to time shall be approved by Court for this purpose

Category IV – Local Authorities

Elected members or officers of local authorities in Bristol and the surrounding area appointed by the relevant local authority as follows:

Bristol City Council: Fifteen persons

Bath and North East Somerset Council, North Somerset Council, South Gloucestershire Council, Gloucestershire County Council, Somerset County Council and Wiltshire County Council: Three persons each

Category V – Special Appointments

To be appointed for an initial term of up to three years with renewable three-year terms thereafter :

a) Three persons appointed by the President of the Privy Council

b) Three persons appointed by the Chancellor of the University

Category VI – Institutions

To be appointed for an initial term of up to three years with renewable three-year terms thereafter:

a) One person appointed by each of such universities and colleges, up to a maximum of twenty, as Court on the recommendation of the Board of Trustees may from time to time determine

b) One person appointed by each of such learned bodies and national and international organisations, up to a maximum of forty-five, as Court on the recommendation of the Board

of Trustees may from time to time determine

c) One person appointed by such of the institutions affiliated to or associated with the University, as listed in its Ordinances, as Court on the recommendation of the Board of Trustees may from time to time determine

d) One person appointed by each of such National Health Service bodies as Court on the recommendation of the Board of Trustees may from time to time determine

Category VII – House of Commons and European Parliament

The Members of Parliament elected for the parliamentary constituencies lying wholly or substantially within the City and County of Bristol, the Districts of Bath and North East Somerset, North Somerset and South Gloucestershire and the Counties of Gloucestershire, Somerset and Wiltshire

The Members of the European Parliament elected for the South West region

Category VIII – Holders of local offices

Such holders of local offices as Court on the recommendation of the Board of Trustees may from time to time determine, subject to a limit of sixty, which may include:

Lord Lieutenants of Bristol and adjoining counties; Lord Mayors and Mayors of local cities and towns; head teachers of local schools and principals of local colleges; local judges; the president, chief executive, head or leader or other officers of learned societies, religious organisations, charities, museums, libraries, professional bodies, and other organisations involved in the arts, the law, education, health and social services, trade and industry

Vacancies

Vacancies arising among the appointed members shall be filled as soon as possible by the appointing authority for the remainder of the unexpired term.

Resignation

Any member of Court may resign by a letter sent to Court through the Secretary.

Statute 15

Membership of the Board of Trustees

1. Trustees

The Trustees shall be as follows:

Class I – Lay Trustees

The Treasurer

For renewable three-year terms, subject to a maximum of three such terms unless Court by special resolution determines otherwise, where a special resolution for this purpose is a resolution considered as a separate agenda item at a properly constituted meeting of Court and passed by a majority of those present and voting:

Up to fifteen persons elected by Court, on the nomination of the Nominations Committee of Court

One member of ~~Convocation~~the Alumni Association, appointed as determined by Ordinance (the ~~Convocation~~Alumni Association Trustee).

Lay Trustees in Class I may not be members of the University's staff.

Class II – University Staff

The Vice-Chancellor

A Pro Vice-Chancellor, nominated by the Vice-Chancellor

For renewable three-year terms, subject to a maximum of three such terms:

Three members of academic staff, appointed as determined by Ordinance (each an Academic Trustee)

Two members of the support staff, appointed as determined by Ordinance (each a Support Staff Trustee).

For the avoidance of doubt, the term of office of any Trustee in Class II shall end immediately if the appointed individual ceases to be a member of support staff or academic staff as appropriate.

Class III – Students

For renewable one-year terms, subject to a maximum of three such terms:

Two students or Sabbatical Officers, appointed as determined by Ordinance (each a Student Trustee).

2. Right to attend

The Chancellor, Pro-Chancellors and Chair of ~~Convocation~~the Alumni Association, if not Trustees, and the Registrar and Finance Director, shall have the right to receive papers and attend meetings, but shall not have the right to vote on any issue.

3. Vacancies

All vacancies arising among the appointed or elected members shall be filled as soon as possible by the appointing or electing authority for the remainder of the unexpired term.

Vacancies arising among the lay Trustees elected by Court shall be filled at the discretion of the Board of Trustees, on the nomination of Court's Nominations Committee, and confirmed at the next Annual Meeting of Court.

4. Resignation

Any Trustee may resign by a letter sent to the Board of Trustees through the Secretary.

Statute 23

Membership of ~~Convocation~~ the Alumni Association

Members

1. The members of Convocation shall be as follows:

~~The Chancellor~~

~~The Honorary Fellows~~

~~The Graduates and Honorary Graduates of the University, together with all former students of the University who hold an academic award of the University that required at least nine months full-time study or an equivalent period of part-time study~~

~~The Associate Members~~~~The Pro-Chancellors~~

~~The Vice-Chancellor~~

~~The Pro-Vice-Chancellors~~

~~The honorary fellows~~

~~The members of Senate~~

~~The professors, readers, lecturers and other members of the academic staff~~

~~The officers of the University~~

~~The graduates of the University, on such conditions as to fees as the Board of Trustees may prescribe~~

~~Such other former students of the University as Convocation may by Standing Order determine, on such conditions as to fees as the Board of Trustees may prescribe~~

~~The honorary graduates of the University~~

Associate Membership

Categories of associate membership may be made by standing order.

Register

The Registrar shall keep a register containing the names of all members of ~~Convocation~~ the Alumni Association, which shall be conclusive as to the entitlement of any person to vote in ~~Convocation~~ an election relating to the Alumni Association.

Statute 24

Meetings of ~~Annual Convocation~~ Alumni Forum

Frequency

1. ~~Convocation~~ The Alumni Forum shall meet-be held at least once a year. ~~The Chair may call a meeting at any time, and shall call a meeting to be held within eight weeks of the receipt of a written request to do so from no fewer than fifty members.~~

Chair

2. The Chancellor if present shall preside at ~~meetings of Convocation~~ the Alumni Forum. ~~Convocation~~ The Alumni Association shall elect a Chair who will preside in the absence of the Chancellor, and will be Chair of the Standing Committee of ~~Convocation~~ the Alumni Association.

Quorum

3. ~~The quorum of Convocation shall be fifty. If there is not a quorum present, the Chair shall~~

~~adjourn the meeting to a time later the same day. If there is still no quorum present, the meeting may be adjourned to another day as the Chair thinks fit.~~

~~Notice of meetings~~

~~4. Not less than twenty-eight days before the day fixed for a meeting of Convocation the Alumni Forum, the Secretary shall send notice of the meeting to all members of the Alumni Association. Not less than twenty-one days before the day appointed for the meeting, any member of Convocation wishing to bring forward business at a meeting shall give the Secretary written notice of it. Not less than seven days before any meeting, the Secretary shall send members a statement of all business, and no business shall be considered at the meeting except that included in the statement. Notice of meetings and elections shall be regarded as duly given if posted to a member's last advised address, but no notice need be sent by the University if it has evidence that the member no longer resides there.~~

~~Procedure~~

~~5. Procedural matters relating to meetings of Convocation the Alumni Forum shall be prescribed by standing orders the Chancellor of Convocation.~~

~~Reports~~

~~6. At each Annual General Meeting of Convocation Alumni Forum the Vice-Chancellor or nominee will report on the affairs of the University and Convocation the Alumni Association will receive an account of meetings of Court.~~

Statute 25

Powers of Convocation the Alumni Association

~~Convocation The Alumni Association shall have the following powers:~~

~~Court~~

~~1. Convocation The Alumni Association shall appoint by election one hundred members of Court.~~

~~Advice~~

~~2. The Alumni Association Convocation may comment upon the development and policy of the University, through the Alumni Representatives on Court and the annual Alumni Forum, and will otherwise contribute to building an engaged and supportive alumni community appropriate to a world class university. discuss and pronounce an opinion on any matter relating to the University and may enter into communication directly with the Board of Trustees, Court, or Senate on any such issue.~~

Statute 29

Committees

Power to appoint committees

1. The Board of Trustees, Court, Senate, boards of Faculties, Convocation the Alumni Association and the University of Bristol Union may appoint committees to deal with any

matter, and such committees may include persons who are not members of the bodies appointing them. The Board of Trustees shall establish an Audit Committee, Nominations Committee, Staff Committee and Remuneration Committee.

Powers and duties

2. The powers and duties of such committees shall be such as the bodies appointing them direct, save that the Board of Trustees may not delegate its power to decide that it is desirable that there should be a reduction in the number of academic staff by way of redundancy.

Regulations

3. The Board of Trustees may make regulations governing the proceedings of committees, but subject to these every committee may regulate its own meetings and procedure.

Membership

4. The Chair of the Board of Trustees and the Vice-Chancellor shall be members of every committee of the Board of Trustees and Court and of their joint committees, save as otherwise provided by Statute or Ordinance. The Vice-Chancellor shall be a member of all committees of Senate and Faculties. The Deans shall be members of all committees of their Faculties.

ANNEX A

WRITTEN REPORT FROM THE UNIVERSITY SECRETARY

The Board of Trustees has previously agreed, in principle, to changes to the name, powers and membership of Convocation. The Proposed Statute Amendments (together with the Proposed Charter Amendments) as set out in the accompanying paper are required in order to give effect to those changes.

The Board of Trustees is therefore requested to **APPROVE BY SPECIAL RESOLUTION** the Proposed Statute Amendments and the Proposed Charter Amendments, which I commend to the Board of Trustees for approval.

Robin Geller

University Secretary
1 March 2018