

Application reference for postgraduate programmes



Please complete in black ink

FOR OFFICE USE ONLY

AY ID:

The person named below is applying to undertake postgraduate studies at the University of Bristol and has named you as a referee.

References are a vital part of the University's selection process. We are grateful to you for completing your reference quickly, as any delay could prejudice the applicant's chance of securing a place. Because of the large number of applications we receive, it is not normally possible for us to acknowledge references individually, but we thank you in advance for your assistance.

To be completed by the applicant:

Programme details

Programme

Faculty

Start date (MM/YYYY)

Applicant details

Date of birth (DD/MM/YYYY)

Family name

Given name(s)

Referee details

Family name

Title (eg. Miss / Mr)

Given names

Employer

Email address

Website

Contact address

Postcode / ZIP

Country

Telephone number (including country code and area code)

To be completed by the referee:

Would you recommend the applicant for postgraduate study at the University of Bristol? (please select one)

Yes strongly Yes Yes but with reservations No Unable to comment

What is your relationship to this applicant? (please select one)

Academic referee Employer Professional Referee Other

Please indicate how many years you have known the applicant

In what capacity do you know the applicant?

Completing your reference

1. Please complete your reference on your institution's official headed paper.
2. If you are an academic referee, please state how you are measuring the applicant (e.g. against a current cohort / a current year group / against all students you have ever taught). Please give approximate numbers of students against which your measurement is being made.
3. Please indicate the applicant's intellectual and academic ability, including (if you have access to it) a detailed account of his / her academic performance to date.
4. Please provide your assessment of the applicant's academic potential and suitability for the proposed programme of study.
5. Authenticate the reference with your signature and official stamp or seal. Please attach this form to your reference.
6. Please seal your reference in an envelope, signing over the sealed flap. Pass the envelope to the applicant who has been asked to send it to the University with his / her application. While this will provide limited confidentiality, you should be aware that under the provisions of the Data Protection Act 1998, we can be required to make our applicant files (including references) available for inspection by the person concerned.