Access Statement
Experimental Greenhouses

To be used in conjunction with the University of Bristol
Personal Emergency Evacuation Plan Process

PURPOSE
The Access statement is to be read in conjunction with the University Personal Emergency Evacuation Plan process: peep-guidance-forms-gn.pdf
RESPONSIBILITIES

Disabled Building Users
Building users are strongly encouraged to disclose any disability that could result in additional support being required during an emergency situation prior to accessing the building. For wheelchair users, further discussion with the Facilities Manager may be required in advance of accessing the building to discuss their preferred means of escape.

Teaching Activities, Research and Administration
For activities involving disabled members of staff or students a Personal Emergency Evacuation Plan (or ‘PEEP’) should be completed.

Completing a PEEP for disabled members of staff is a joint effort between the disabled member of staff, their line manager and the University’s Fire Safety Adviser.

Completing a PEEP for disabled students is a joint effort between the disabled student, Access Unit, the student’s School/Department and the University’s Fire Safety Adviser.

Please refer to the Health and Safety Office website for detailed information on completing a PEEP: peep-guidance-forms-gn.pdf

Conferences

Not applicable to this building

Meetings

Any meeting should be scheduled with accessibility in mind. Consideration should be given to how a disabled building user could be evacuated in an emergency situation.

A standard statement when arranging meetings should be to ask attendees as far in advance as possible if they have any particular support or accessibility requirements. When informed that an individual will need additional support, steps must be taken to ensure that reasonable adjustments are made to provide this and where appropriate the person organising the meeting should liaise between the disabled person and the Facilities Manager for further discussion on how they might be evacuated in an emergency situation.

Facilities Manager

The Facilities Manager will work directly with the disabled person to find the best solution within the parameters of health and safety/equality requirements. The contact details for the Facilities manager are:
http://www.bristol.ac.uk/estates/contact/
ACCESS STATEMENT

Name of building: Experimental Greenhouses

Background
- The Greenhouses are a facility run by the School of Biological Sciences.
- The facility provides plant material, and plant growing space, for teaching and research.

Parking
Accessible parking is available in Cantock’s Close
This must be arranged, in advance, through the Access Unit and Security Services.

Means of Access into the Building

The Glasshouses are situated in Medical Avenue, between Cantock’s Close and Old Park Hill.
- The approach to the building from the roadway/parking is down a slope with a small step of 25mm to gain access to the building (figures 1 and 2).
- The alternative, emergency, exit has a step down from the doorway of 75mm and includes a few metres length of gravel path (figure 3).
- Visitors may need assistance to negotiate the steps.

Toilets
- There are no accessible toilets in the building.
- There is a toilet adjacent to the boiler room accessed from outside the building.
- The nearest accessible toilets are at 1-9 Old Park Hill.

Reception
- There is no reception area.
- There is room in the Lobby for wheelchair access.
- Visitors will be assisted as necessary.
Lift and Stair Access

- There are no lifts or stairs in the building.

Refuge Points

There are no refuge points in the building.

Signage

- There are no tactile signs.

Doors

Glasshouse doors are constructed of metal alloy and glass. Doors in ancillary areas are of standard wooden construction with turn handles. Operation is push or pull.

Library

- Further information on the use of the library for disabled users is available via the web link. http://www.bristol.ac.uk/library/using/disabledusers/

EMERGENCY EVACUATION OPTIONS

Assisted Escape/ Buddy system

A buddy system may be the only way of alerting a hearing impaired or D/deaf person to the operation of a fire alarm.

Make own way out of the building slowly

Some people with impaired mobility may be able to make their own out of the building. This includes those who use wheelchairs if they have a little mobility. If this is the preferred mode of escape, they should wait for the main flow of people to leave the building (occupancy is low, generally <5 persons).

Make own way out, in own chair, with support

Some wheelchair users may be able to tip their chair on its axis and travel down the step this way. Others may be able to do this with assistance. The steps are shallow (25mm and 75 mm). The escape should only take place after the main flow of people has left the building (occupancy is low, generally <5 persons).