Access Statement
Tower View

To be used in conjunction with the University of Bristol
Personal Emergency Evacuation Plan Process
**PURPOSE**

The Access statement is to be read in conjunction with the University Personal Emergency Evacuation Plan process.

[https://www.bris.ac.uk/safety/media/uobonly/po/peep-policy-po.pdf](https://www.bris.ac.uk/safety/media/uobonly/po/peep-policy-po.pdf)

**RESPONSIBILITIES**

*Disabled Building Users*

Building users are strongly encouraged to disclose any disability that could result in additional support being required during an emergency situation prior to accessing the building. For wheelchair users, further discussion with the Facilities Manager may be required in advance of accessing the building to discuss their preferred means of escape.

*Teaching Activities, Research and Administration*

For activities involving disabled members of staff or students a Personal Emergency Evacuation Plan (or ‘PEEP’) should be completed.

Completing a PEEP for disabled members of staff is a joint effort between the disabled member of staff, their line manager and the University’s Fire Safety Adviser.

Completing a PEEP for disabled students is a joint effort between the disabled student, Access Unit, the student’s School/Department and the University’s Fire Safety Adviser.

Please refer to the Health and Safety Office website for detailed information on completing a PEEP:


*Facilities Manager*

The Facilities Manager will work directly with the disabled person to find the best solution within the parameters of health and safety/equality requirements.

The contact details for the Facilities manager are:

[http://www.bristol.ac.uk/estates/contact/](http://www.bristol.ac.uk/estates/contact/)
ACCESS STATEMENT

Name of building: Tower View

Background
- Tower View is a grade 1 listed building.
- It was built in 1897.
- The building is used for as spill-over offices for senior and honorary academics
- The Building is NOT open to the public.
- This building is not fit for use by any persons requiring DDA facilities. There is NO intention to fit DDA facilities to this building.

Parking
- There is no direct parking for Tower View.

Means of Access into the Building
- There are two sets of steps from Cantocks Close, the first of 7 steps and the second of 10 steps to negotiate to the main entrance to the building.
- There is NO Level access. There is NO DDA access to this building.

Toilets
- There is only 1 WC in the building on the 1st Floor. There are NO Disabled toilets.

Reception
- There are NO reception facilities. Access to the building is via number key pad.
Lift and Stair Access

Lifts
- There are NO lifts in the building.

Stairs
- Access to the 1st Floor is via a single domestic size staircase, with a single handrail. There is no contrast colour to identify the goings and the risers.

Refuge Points
- There are NO refuge points in this building.

Signage
- There are no tactile signs.

Doors
- Doors are standard wooden doors.

First Aid Room
- There is NO First Aid room.

Library
- There is NO library in this building.
EMERGENCY EVACUATION OPTIONS

Assisted Escape/ Buddy system
A buddy system may be the only way of alerting a hearing impaired or D/deaf person to the operation of a fire alarm.

Make own way down stairs slowly
Some people may be able to make their own way down the stairs if they have a little mobility. If this is the preferred mode of escape, they should wait for the main flow of people to leave the building.

Move downstairs on bottom after main flow
Some people may prefer to make their own way out by shuffling down the stairs on their bottom. If this is the preferred mode of escape, they should wait at the refuge point for the main flow of people to leave the building.

Move downstairs using handrails
Some people will be able to make their own escape but will require the support of a handrail to negotiate the stairs. There are two sets of wide, shallow steps outside with handrails. The escape should only take place after the main flow of people has left the building.